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Thank you for choosing Ms. Sales Fast Tax, for your tax preparation needs. You are responsible for all information on your return, so please provide complete and accurate information to the certified tax preparer. If you have any questions, please feel free to ask your preparer for assistance.

You will need your:

- Tax information such as Forms W-2, 1099, 1098
- Social Security cards or ITIN letters for you and all persons on your tax return.
- Picture ID (such as valid driver’s license or other government issued ID for you and your spouse, if appl.).

Your Personal Information

First Name _____ M.I. ____ Last Name _____ U.S. Citizen? __y__n

Spouse’s Information

First Name _____ M.I. ____ Last Name _____ U.S. Citizen ? __y__n

Contact Information

Mailing Address _____ Apt# _____ City _____ State _____ Zip Code _____

Phone: _____ Cell Phone: _____ E-mail: _____

DOB _____ Job Title _____ Spouse’s DOB _____ Spouse’s Job Title _____

Can anyone else claim you or your spouse on their tax return? ____Y____N

Marital Status and Household Information

As of December 31, 2021, were you? Single ____ MFJ ____ MFS ____ Widowed/w dependent child ____
(year of spouse’s death) _____ Head of household _____

List the names below of everyone who lived in your home in 2021 (other than you and your spouse)

Name of dependents	Date of birth	Number of months	Relationship	Social Security No#

Your Signature: _____ Spouse’s Signature: _____

PLEASE NOTE: ALL MS. SALES FAST TAX SERVICE REFUND CUSTOMERS (10-21 DAYS): Ms. Sales Fast Tax has service charges(preparation fees); there are also other fees such as transmitting, processing, loan origination and bank fees. By signing this form, I release Ms. Sales Fast Tax and its employees from any liability and accept such fees.